



BANASTHALI PUBLIC SCHOOL

G-Block, Plot No.-16, Vikas Puri, New Delhi-110018

Circular No. BPS/23-24/77(12)

APPLICABLE FOR CLASS XII

Date: 09.02.2024

Dear Parent/ Student,

You are required to come along with your ward to the School on 13th February, 2024 (Tuesday) as per the given Schedule for:

(i) **COLLECTION OF ADMIT CARD FOR CBSE BOARD EXAMINATION 2024**

NOTE: The Parent along with the student are required to SIGN on the admit card, then only it will be issued. **Hence, presence of one of the parent and student is mandatory.**

(ii) **CLEARANCE of FEE DUES up to March 2024 (KINDLY IGNORE IF ALREADY PAID).**

THE SCHEDULE IS AS FOLLOW:

S. No.	CLASSES ->	XII A	XII B	XII C	XII D
	TIME SLOT ↓	ROLL NO. ↓	ROLL NO. ↓	ROLL NO. ↓	ROLL NO. ↓
1	08:30 a.m. to 09:15 a.m.	1-20		1-20	
2	09:15 a.m. to 10:00 a.m.		1-20	21-40	
3	10:00 a.m. to 10:30 a.m.		21-29		1-16

KINDLY NOTE:

- It is mandatory to submit their **PRACTICAL FILES, PROJECT NOTEBOOKS AND LAB MANUAL** before the collection of admit card (if not done yet).
- Students should **come** to School in **PROPER SCHOOL PINE GREEN UNIFORM.**
- Being time bound process, it is mandatory for all the students to come to the school along with one of the parent as per the schedule given above.

IMPORTANT GUIDELINES FOR STUDENTS TO BE FOLLOWED DURING C.B.S.E BOARD EXAMINATION 2024:

- Original Admit Card for CBSE Examination must be carried by the students at Examination Centre in all the exams.*
- As soon as you receive your original Admit Card from the School, a photocopy of the same should be kept safe at their home.*
- Students should be in **PROPER SCHOOL UNIFORM** along **STUDENT ID-CARD** while going for the C.B.S.E. examination.*
- Student must reach the Examination Centre latest by 09:15 A.M. Entry will not be permitted after 10:00 A.M. No candidate shall be allowed to leave the examination centre before the exam is over.*
- Kindly follow the instructions given by invigilators, especially for writing Roll Number and other details in your answer book.*
- Students should **not indulge in any unfair practice**. If found, you will be booked under unfair means (UFM) activity and action deemed fit will be taken as per the rules of the C.B.S.E.*
- Do not believe in fake videos and messages uploaded on social media. Do not spread rumours too. You could be booked under unfair means rules for spreading and promoting rumours.*

8. Students should carry only **Blue/Royal Blue Ball Point/Gel/Fountain Pen, Pencil, Eraser, Scale, Sharpener, Geometry Instruments, Admit Card & Identity-Card of the School etc. in a transparent pouch only.**
9. Carry your own drinking water in a **transparent Water-Bottle.**
10. Carry your own **transparent Examination Board / Clip Board.**
11. Students will be allowed to appear only in subjects shown in the Admit Card, **so check your registration subjects in the admit card right away.**
12. In case of any ambiguity found in the question paper, it should be immediately informed to the invigilator on duty but the same will be addressed by the C.B.S.E. as per its policy.
13. **Mention correct Question Paper Set in Answer Book and Attendance Sheet.**
14. **Write Correct CBSE Board Roll Number in Answer Book.**
15. If any problem/ difficulty is faced by the student at the Examination Centre, then it should be brought in the knowledge of the Banasthali's School Teacher on Duty immediately and also in our School office.

Kindly adhere to the timings strictly on Admit card collection day to avoid any inconvenience to all concerned.

**Best wishes
Principal**