BANASTHALI PUBLIC SCHOOL

G-BLOCK, PLOT NO.-16, VIKAS PURI, NEW DELHI -110018

Circular No. BPS/22-23/43   **APPLICABLE FOR CLASS XI ONLY**   Date: 29.07.2022

FEE PAYMENT REMINDER-1

Dear Parent,

Greetings from Banasthali family!

We take pride in congratulating our students who came out with flying colors in their Secondary School Examination, 2021-22 and welcome them back for their onward journey towards joyous learning and many more achievements. Meeting their beloved teachers and the ambience of school will definitely add fuel to their energies for a sparkling fresh start.

As you already know that the **New Academic Session 2022-23 for Class XI has already been started in offline mode** with unending support of all the staff members. For smooth functioning of school and betterment of your ward, **it is mandatory that your ward attend classes regularly in the new Academic Session 2022-23. Also, ensure that the fees dues of your ward is paid latest by 10th August, 2022 (Wednesday) (if not yet paid).**

For the payment of fees, the school recommends to use its ***ONLINE FEE PAYMENT PORTAL***, through which payments can be made via Credit Card /Debit Card / Net Banking/ UPI/ Wallet. However, you can pay the fees of your ward, by dropping the **Cheque / Demand Draft (DD)/ Cash at the School's Fee Counter**. The **FEE COUNTER TIMINGS are from 08:00 a.m. to 12:30 p.m. on all working days including all Saturdays.**

For your reference step-by-step online fee payment method is explained below:

Step 1.   Go to "**Fee-Payment**" Option on School website (top right) *www.banasthalipublicschool.com*/

Step 2.   You have to first select the Session in **Academic Year** dropdown list for which fee is to be paid. For the current session, default option is 2022-2023 but if parent has to pay the outstanding Fee Dues of previous session, then select the Financial Year as 2021-2022.

Step 3.   Then Login with **Adm. No.** and press **SUBMIT** button.
Step 4.   Following which, you have to enter the **Password**, which is 123456.
Step 5.   Click on Login button.

Step 6.   After successful login, you have to click "**PAY FEE**".
Step 7.   In "**Select Months**" option, you have to select the months for which you wish to pay and then click on "**Proceed to Pay**".

Step 8.   You will be directed to the page where you can make the payment via Credit Card /Debit Card / Net Banking/ UPI/ Wallet.

In view of the above, parents are requested to pay the outstanding Fee dues till the month of July, 2022 (if any) and for the upcoming August month, latest by 10th August 2022 (Wednesday). The school has been considerate not to impose any late fee fine till July,2022**, but the same will be <u>applicable from the month of August, 2022</u>. So, you are requested to clear the Fee Dues of your ward <u>latest by 10th of every month to avoid any late fee fine charges</u>. In this regard parents are requested to go through "RULES FOR FEE PAYMENT" in School Almanac given on Page No. 7 to Page No.9.**

Seeking your full cooperation and compliance…Happy Learning! Stay Safe!

Principal