

BANASTHALI PUBLIC SCHOOL

G-Block, Vikas Puri, New Delhi-110018

Circular No. BPS/21-22/108

Date: 25.10.2021

OFFLINE PARENT TEACHER MEETING (P.T.M.) OF CLASS IX

Dear Parent/Student,

You are required to attend the **OFFLINE PARENT TEACHER MEETING (P.T.M.)** on **30th OCTOBER, 2021 (SATURDAY)** to:

- (i) Discuss the **UNIT TEST-2 RESULT** of your ward.
- (ii) Submit the **HAND WRITTEN ORIGINALS OF OMR SHEETS OF UNIT TEST -2**, Examination 2021-22, in a Single Folder, as per the given guidelines (Annex. A).
- (iii) Submit the **“LAB MANUALS AND PROJECT FILES”** OF ALL THE SUBJECTS for the **FINAL MARKING** of the Internal Assessment of TERM-1 (Annex. B).
- (iv) Clear the **SCHOOL FEE DUES MINIMUM UP-TO OCTOBER 2021** (Please ignore if already paid).

The Schedule for the P.T.M. is as follows:

S. NO.	TIME SLOT ↓	ROLL NO. ↓	ROLL NO. ↓
	CLASSES ->	IX A	IX B
1	09:00 a.m. to 09:30 a.m.	1-7	1-8
2	09:30 a.m. to 10:00 a.m.	8-14	9-16
3	10:00 a.m. to 10:30 a.m.	15-21	17-24
4	10:30 a.m. to 11:00 a.m.	22-28	25-32
5	11:15 a.m. to 11:45 a.m.	29-31	33-36
	CLASSES ->	IX C	IX C
6	11:45 a.m. to 12:15 p.m.	1-10	11-18

Following are the guidelines to be followed by the students:

1. The handwritten OMR Sheets of Unit Test-2 are to be arranged and submitted along with the INDEX Page as per the guidelines given below (Annex. A):

INDEX FOR UNIT TEST-2 OMR SHEETS

1. CLASS: IX
2. SECTION: _____
3. ADMISSION NO.: _____
4. STUDENT'S NAME: _____

S. NO.	SUBJECT	DATE OF SUBMISSION
1	ENGLISH	
2	MATHEMATICS	
3	SCIENCE	
4	SOCIAL SCIENCE	
5	HINDI	
6	SANSKRIT (IF APPLICABLE)	

SIGNATURE OF STUDENT: _____

DATE: ___/___/___

2. The Project Files & Lab Manuals of all the Subjects should be complete in all respects as guided by Subject Teachers along with INDEX PAGE.
3. The Project Files & Lab Manuals should be neatly covered and well labelled with:
 - (a) Name of Student:
 - (b) Admission No.:
 - (c) Class: Sec.:
 - (d) Subject:
 - (e) Session: 2021-22
4. Make a **separate** Index Page and arrange the Files/Manuals to be submitted, as per the given sequence of subjects. (**Annex. B**)

INDEX FOR PRACTICAL / PROJECT FILES

1. CLASS: IX 2. SECTION: _____
 3. ADMISSION NO.: _____ 4. STUDENT'S NAME: _____

S. NO.	SUBJECT	DATE OF SUBMISSION
1	ENGLISH	
2	MATHEMATICS	
3	SCIENCE	
4	SOCIAL SCIENCE	
5	HINDI	
6	SANSKRIT (IF APPLICABLE)	
7	GENERAL COMPUTER	
8	ART EDUCATION	
9	PHYSICAL EDUCATION	

SIGNATURE OF STUDENT: _____ DATE: ___/___/___

5. **Duly fill the above ANNEXURE'S blank fields before submission.** (Attached is the template for Printout)

Kindly Note:

- *Kindly Carry Pen and Paper to note any important information.*
- **Only one parent along with the student (in School Uniform) will be permitted to enter the School premises.**
- *Online teaching of the students of Class IX will remain off on the PTM day.*
- **For the upcoming SCHOOL ACTIVITIES, it will be mandatory for the Student to enter the School in School Uniform only along with School Identity Card of Session 2021-22. For this Session ID Card, a recent Photograph of the student is required in PINE GREEN UNIFORM only.**
So it is mandatory for the students to come to the school on PTM Day in proper Pine Green Uniform as the School has arranged to click their photograph.
- *Kindly adhere to the timings strictly as school is determined to maintain social distancing.*

- **BEING TIME BOUND PROCESS, IT IS MANDATORY FOR STUDENTS TO SUBMIT THE PROJECT NOTEBOOKS / LAB MANUALS / HAND WRITTEN OMR SHEETS AS PER THE GIVEN TIME SCHEDULE.**
- **NO OTHER DAY/TIME SLOT WILL BE ALLOCATED FOR THE SUBMISSION.**

Principal

INDEX FOR UNIT TEST-2 OMR SHEETS

1. CLASS: IX

2. SECTION: _____

3. ADMISSION NO.: _____

4. STUDENT'S NAME: _____

S. NO.	SUBJECT	DATE OF SUBMISSION
1	ENGLISH	
2	MATHEMATICS	
3	SCIENCE	
4	SOCIAL SCIENCE	
5	HINDI	
6	SANSKRIT (IF APPLICABLE)	

SIGNATURE OF STUDENT: _____

DATE: ___/___/___

INDEX FOR PRACTIAL & PROJECT FILES SUBMISSION

1. CLASS: IX

2. SECTION: _____

3. ADMISSION NO.: _____

4. STUDENT'S NAME: _____

S. NO.	SUBJECT	DATE OF SUBMISSION
1	ENGLISH	
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DATE: ___/___/___